

**EASTHAMPSTEAD LADIES GOLF CLUB****Minutes of committee meeting – Thursday 23<sup>rd</sup> October 2025****VENUE:** in person Downshire 6.15pm**PRESENT/ APOLOGIES:**

Captain	Penny Gillham	Membership secretary	Norma Moran
Vice Captain	Al Woolley	Competition secretary	Mandy Creed
Treasurer	Ish Thomson	Committee member	Alex Cram
Secretary	Suzanne Richards	Committee member	Liz Clarke Apologies
Handicap secretary	Hazel Rogers	Social secretary	Dawn Ledgard

**LAST MONTH'S MINUTES**

Minutes of last meeting – 25<sup>th</sup> September 2025 having been previously circulated were agreed.

**Matters Arising / Actions from previous meetings**

- Centre Management meetings – these have been happening with men but the Ladies seem to have fallen off the list.  
**Action:** Al to pursue to ensure that ELGC do attend regular meeting with the centre
- AGM preparation – on agenda
- Facilities – Penny met with Simon – there is a desire to improve the facilities and there is a two phase approach. Phase 1 was to undertake a deep clean – it appears that this has happened although because of the age of the facilities it has made little impact. Phase 2 is regarding refurbishment; nothing can happen until the new financial year / budget. Brief discussion about whether or not we should keep showers – no one uses them currently is this because they are so awful or because people don't shower – chicken and egg? Feeling that there is a desire to improve.  
**Action:** Al to go back to Simon at Christmas and question if budget has been allocated for this and to keep topic alive.

<ul style="list-style-type: none"> <li>Job descriptions – these have been saved onto the Disk. Ideally that as well as listing the role that there is a calendar giving the times of year when certain things happen.</li> </ul> <p><b>Action:</b> Suzanne to ensure they are all on the disc.</p>	
<p><b>Captain's Report</b></p> <p>And so we move into the joy that is winter golf .....</p> <p>However still a few sunny events to look back on from the last month. Club fixture wise our congratulations go to Ish and Kate, winners by a short head from Alex and Denice respectively of the Bute and Founders Cups. The last trophy competitions of 2025. Both players have had excellent results this year - expect to see them bobbing up and down at the Prize giving that will follow on from our AGM.</p> <p>We've also had results from the October Stableford. Alex won the weekend competition from runner up Sally, while the Thursday success went to Jenny B with Angela Jennings in runner up place. Congratulations to all but I'm especially delighted to see a new member in with the prizes - hopefully a sign of a great ELGC golf adventures for Angela.</p> <p>The Winter League is also underway - fingers crossed this will continue to have good sized fields but we are very much in the hands of the weather gods.</p> <p>In other news thanks again to all who were able to join me for a very enjoyable day of golf at Winter Hill on my Away Day. I enjoyed everyone's company and the course was definitely a change from Downshire.</p> <p>Also played since I last reported was the Junior match - I'm sure Al will tell you all about this.</p> <p>I have arranged for the Honours Boards to be updated- as Ish has reported the cost of doing this has crept up, but the company remain easy and efficient to work with.</p> <p>For ease of minuting, I will report separately my discussions with Simon re the Ladies toilets.</p> <p>And finally, as my last Captain's report to the Committee before the AGM I'd like to thank you all for the help and support that you have given me over the year. The time, commitment and passion which you have all put into your roles is amazing. We offer a wide variety of formats of golf across all handicap levels, along with friendship and fun events and have a club of which we should be proud. This is a direct result of all that you do as a committee.</p> <p>It has been a privilege to be part of the committee for the last 5 years and to be your captain. Thank you.</p>	Penny
<p><b>Vice-Captain's Report</b></p> <p>Secretary post: a significant number of people have been canvassed about taking on this role, to no avail.</p> <p>KO Comps: Winter KO has been launched. At time of writing 13 Pairs signed up (16 would mean no byes).</p> <p>Christmas meal: at time of writing 20 have booked and paid. 25 needed for sole use of the room. Reminder to be sent.</p> <p>The 4-sections: we lost the recent match against the juniors - 3 matches to 1.</p>	Al W

<p>In the 2026 format we would have also forfeited a further 4 points/matches as we only had players for 4 matches, but 8 matches will form the comp : 4 x 4BBB 4 x Singles</p> <p>In 2026, not fielding 12 players will mean points would be forfeited to the other team and impact our score for the whole 3 fixture competition. We will flag the dates of these matches at the AGM, as follows</p> <p>Match 1: July, same weekend as Ping</p> <p>Match 2: Aug, no other fixture</p> <p>Match 3: Sept, same weekend as medal</p> <p>Vision Statement: Penny is not escaping before we have done some more work on this!</p>	
<p>Job role / description: completed</p> <p><b>Treasurer Report</b></p> <p>The account has now been finalised for 2025.</p> <p>The bank account stands at £5724.16. However, there is an offset of £1200 for prizes for the second half of the year so the real value of the account is <b>£4524.16</b>.</p> <p>An unexpected invoice from Image Corporate of £564 appeared (cf expectation of ~ £200) – this was for updating names and for an additional board (£210) that had been missed off the original invoice last year. A point on updating the Boards – at the EGM on in mid-2024, I mentioned the figure of about £200 for annual updating - which came from figures provided by Image Corporate. This year it cost £354.</p> <p>So not as rosy as I would have hoped – but shows a benefit of keeping up a decent pot in the account. Also – note we have paid out a total of £2322 for the boards themselves, which came out of 'normal jogging'.</p> <p>So; around the same value as last year. However, with the capital cost of £2.3k. Continues the trend of becoming more financially stable since our 'shock' of 2022.</p> <p>What does this mean? Still able to give a substantial grant for the 50<sup>th</sup>, and to keep £3k as a working figure.</p>	Ish
<p><b>Competition Secretary Report:</b></p> <p>At the UKPCC Ladies final at The Shropshire, Vickie Motley retained her Nett Championship and AI W was 2<sup>nd</sup> in Division 1.</p> <p>I have entered 3 teams in the Mary Forster for 2025/26 as I have had sufficient interest from club members. The closing date for entries is 8<sup>th</sup> November so it's unlikely we will be able to commence matches before the New Year. The Final is on 26<sup>th</sup> April 2026.</p> <p>Academia Ltd is the new sponsor for the Kyocera Matchplay for 2025/26.</p>	Mandy
<p><b>Membership Secretary Report</b></p> <p>Since our last meeting we have welcomed Libby Pritchard taking our membership to 68. Libby has played twice and has one more card to mark which has been arranged for tomorrow (looking at overnight and morning weather not sure if the course will be open ☺)</p> <p>Query whether new member can use cards from USA – Hazel will see and, if possible, process.</p>	Norma

<p><b>Handicap Secretary Report</b></p> <ul style="list-style-type: none"> <li>• New Member Libby Pritchard has one more card to do. Looks like her handicap will be around 38</li> <li>• The summer over time comps have been calculated. The only one outstanding is the handicap improvement trophy. I will do this after the end of October</li> <li>• I've done the annual handicap review. No adjustments are necessary</li> <li>• Race to Woodhall Spa – this appears to be no longer the very best players but can now be the very high handicap who has one very good round. I contacted Zoe and expressed concern, initial response not helpful however follow up email suggested that they have no way of differentiating medals from stablefords. As a club we have said that this does not seem fair but there is little else that we can do. Other clubs have also expressed concern.</li> </ul> <p>Discussion about Handicap Committee – less need for this than in the past although if necessary Captain and Competition Secretary can be called on by Hazel.</p>	Hazel
<p><b>Social secretary report</b></p> <p>Friendly roll up – this will be advertised and co-ordinated through email.  Quiz night – “Golden Quiz” – confirmed for Tuesday 10<sup>th</sup> March 2026.  Club night inc. rules and games – Tuesday 20<sup>th</sup> January 2026 tbc.  <b>Action:</b> Dawn to check date with Vanessa</p> <p>Texas scramble for new to golf – has been very successful and hope to run again.</p>	Dawn
<p><b>Secretary report</b></p> <p>It is clearly a very busy time for England Golf with certain policies up for renewal:</p> <p><b>Respect in Golf Framework:</b>  “Building on our Together in Golf strategic framework (2022-2025), we are excited to introduce the <b><u>Respect in Golf Framework (2025-2030)</u></b>. This new framework builds upon the core principles of the original while incorporating our latest <b><u>England Golf strategy, Let's Inspire More Golfers 2025-2030</u></b>, aiming to drive continued positive change.”</p> <p>There are two webinars available to view, each one 25 mins,  Why should your club be an inclusive club?  Understanding your membership offer.  You will need to register your interest.</p> <p><b>Disability Golf Plan:</b>  “Following the launch of the <b><u>England Golf strategy, Let's Inspire More Golfers 2025-2030</u></b>, we are pleased to share with you our new <b><u>Disability Golf Plan</u></b>.</p>	Suzanne

This outlines our commitment to enhancing and growing the pathway for disabled golfers in England over the next five years, reflecting a collaborative effort across all teams at England Golf to strengthen our connection with the disability golf community and ensure greater inclusivity in the sport.”

### **CCSO update: Zoe, our CCSO, will be emailing monthly**

“As part of the ongoing support from England Golf, the Club Support Team will be sharing monthly communications to provide timely insights and highlight key areas of support relevant to the time of year.

Each update will include:

- Useful links to England Golf resources
- Stories and examples from clubs
- Opportunities to connect with our partners who can offer additional support”

### **Junior Golf Hub: For info**

“I am writing to you today to highlight England Golfs new Junior Hub award that we have recently launched. I know your club would be the ideal venue for this to be awarded to.

The goal of the Junior Hub award is to identify and showcase clubs that are the “right place” for juniors to try, learn and love golf.

The objectives are

- To create an award which is aspirational for clubs to achieve
- Increase the awareness of club's commitment to developing junior golf”

### **Golf DNA Collection / Benchmarking**

Over the next few months will be asked to provide various information. The first request is below:

Do you have a waiting list in place?

How many people are on your waiting list?

2025 Membership Fee (7 day)

% increase or decrease in subs from 2024

Membership renewal month

Does the club operate a joining fee for new members?

What is the joining fee?

Does the club offer a flexible membership?

What is the cost of the flexible membership?

What is the cost of a junior membership?	
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Does the club operate a tee time booking system?	
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Number of people on your board	
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Number of PGA Professionals at club	
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Number of Greenkeepers	
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Action: Suzanne to respond

### **England Golf Awards:**

The England Golf Awards 2026, sponsored by [FootJoy Europe](#), return on Tuesday 3 March at The Manchester Deansgate – and nominations are now open!

We're inviting the golfing community to recognise the individuals, clubs, counties and projects that have made an outstanding contribution to the game.

We have 10 categories open to public nomination, including:

- Club of the Year
- Facility of the Year
- County of the Year
- Volunteer of the Year
- Lifetime Service Award
- Young Person of the Year
- Women & Girls Trailblazer
- Participation & Development Coach of the Year
- Sustainability Project of the Year
- Respect in Golf Award

Submit a nomination at <https://lnkd.in/dyQK7nrz>

Nominations close shortly on 7<sup>th</sup> November

**Action:** Suzanne to nominate BWG for all their work and also Dawn for organising new golf events for women.

### **Safeguarding update**

Millie has very kindly agreed to continue in her role as Welfare Office.

Millie

### **AGENDA**

#### **1. AGM paperwork / preparation:**

Initial invitation has gone out, there have been a number of responses advising attendance or offering apologies. To date there have been no AOB.

**Action:** Suzanne will send out reminder on 26<sup>th</sup> Oct.

Reports: Agreed that Dawn will give a short report , Millie will make a brief "safeguarding report" / introduce herself. The Bronze / Silver / Gold League reports will be read out by Penny. Important that there no overlaps in reports.

Suzanne

<p>Final Agenda will be sent out on 29<sup>th</sup> Oct. with copies of last year's AGM minutes; accounts; draft Constitution – agreement that no hard copies will be given at the AGM.</p> <p>Apologies / attendance - sheets:</p> <p><b>Action:</b> Dawn to complete the register provided by Suzanne Contact details sheet to be used to check accuracy of tel nos. / emails etc</p> <p><b>Action:</b> Norma to create the checking sheet and check with members</p>	Dawn  Norma
<p><b>2. New members / club representation.</b></p> <p>This arose following the possibility of a new member making themselves available for a League match for the club despite not having only just joined. Suggestion that any new members should be an "active member" of the club – and not putting a specific number of events / competitions that they need to have played in. The committee agreed that this was a sensible and acceptable way forward.</p> <p>The discussion broadened out to discuss how we do encourage the juniors to come and join us – have they been made aware of the opportunities of the golf that they could play if they did join ELGC in addition to the Juniors.</p> <p><b>Action:</b> AI to take forward with the new committee</p>	AI
<p><b>3. Emergency Contact Information</b></p> <p>It would be helpful if we, ELGC, had emergency contact details for every member so that in the event of an emergency someone can be contacted. Agreed that it would be helpful for this to happen. In order to ask members for their contact details we need to understand the parameters – who will access the data, where will the info we keep etc. Agreed that it should be for club competitions – but we need to find a way forward. Brief discussion about using emergency contact facility on Smart phones – this is something that can be demonstrated to members</p> <p><b>Action:</b> Alex and AI will take this forward.</p>	AI/Alex
<p><b>4. BWG "incorporation"</b></p> <p>General feeling that there was nothing controversial or anything to be concerned about and that it does protect all the volunteers.</p> <p>Ish expressed a desire for ELGC to write and thank them for the significant amount of work that had been undertaken.</p> <p><b>Action:</b> Ish will pen a few words and then share with Penny who will sign and send off to BWG before 3<sup>rd</sup> November.</p>	Ish / Penny
<p><b>AOB</b></p> <ol style="list-style-type: none"> <li>1. Suggestion that we award a "MVM" / "Unsung hero" / Outstanding contribution – to someone who is not on the committee but make a significant contribution to the running of the club. Strong agreement that this should happen.</li> <li>2. Par tree – discussion whether there should be an actual "tree" that players have to sign up because at the moment the system does not create a list in the same way that it does for birdies creating a lot of</li> </ol>	Penny

work for Hazel.. Suggestion that this is trialled for the first half of the season. 3. Secretary position - at the moment no volunteers, so may need to consider alternative approaches if an individual does not come forward.	Hazel AI
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Penny thanked the committee for their contributions, this evening and for the year, and closed the meeting at 7.50pm

**Next Committee Meeting – TBC**

**DRAFT**